

Chrysalis Executive Board Meeting

Minutes for Wednesday, May 8, 2019, 4:00 PM

Chrysalis Charter School

21945 Old 44 Drive, Palo Cedro, CA 96073

Call to Order

4:12pm Glenn calls the meeting to order. Present: Irene Salter, Glenn Zane, Cheri Relph, Sara McCurry, Crystal Padilla, Laurinda Willard, Absent: Ryan Blaise

Agenda Order

Sara suggests we move the Admin Review item up in the agenda to after Admin report. We'll see where we're at after Administrator's Report and assess since Items for Consideration shouldn't take long.

Approval of the Minutes

Sara moves to approve the minutes as written. Crystal seconds. All in favor.

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Administrator's Report

- Camping trip and recent enrichment days
 - *Camping trip was fun*
 - *North State Symphony and Dancers from Japan were recent enrichment programs. Both provided great presentations.*
- Staff recruitment and retention update
 - *Homeschool teacher position - accepted by Holly King (former Chrysalis parent, teaching at N. Cottonwood)*
 - *Instructional aide position - interviews next week*
 - *Attendance aide position - closing next Friday, will be selecting for interviews then*
- Changes with SCOE County Cooperative
 - *County Co-op - run by county office, helps smaller districts complete applications for Title 1 schools, provide PD for smaller districts,*
 - *new model for PD - get more than 15 people (can be from different schools) and it will be free, book early so they can offer it. Need to determine what the PD needs are from the teachers. Less than 15 people - then there will be a fee for service.*
- Bell schedule for 2019-2020 update
 - *5th - 8th grade will have separate lunch and recess from K-4th*
 - *5th - 8th grade would like two recesses - one in the AM and one in the PM, and separate lunch. Helps to breakdown their day.*
 - *Mostly ready to be implemented, need to figure out Friday schedule.*
 - *PE will be longer in the afternoon and enhancements will be extended to 40 minutes*
- MTSS grant update
 - *Final workshop coming up to wrap up year of UDL training. Teachers will report out on what they've been doing, tips and strategies. Collective brainstorming for school throughout all the classrooms.*

Items for Consideration

- Review proposed 2019-2020 school calendar

- *modeled after Shasta Union HS calendar, but Chrysalis can do 175 days*
 - *October break after conferences*
 - *Extra holiday on March 20*
 - *Day off after each camping trip*
 - *Collaboration Tuesday on second Tuesday of each month (except April)*
- Facilities update regarding multipurpose room proposal and other topics
 - *Irene spoke with Dan (diocese) - still waiting for them to go over proposal. He is aware that the Chrysalis lease is up next year, and we want to keep moving. He recommended not to add into existing budget. Will work on it this summer and have a plan at the beginning of the school year.*
- Discuss 2019-20 Budget (to be passed in June)
 - *surplus is at approximately \$60K for next three school years. this is with keeping supplies and professional development constant.*
 - *add in wish list items (raises, medical benefits, COLA) and will still have a surplus. Believe they can have the items on wish list. Doesn't not include reduction in Paul and Alysia's salary.*
 - *Irene will bring final budget to June meeting.*
 - *Clarifying Office Manager salary increase - stay competitive and comparative to other office managers in the same position.*
- Discuss latest draft of LCAP and LCAP Addendum (to be passed in June)
 - *sent to SCOE liaison to help edit, looking at numbers.*
 - *if we have any feedback we will send to Irene, she will have the final draft to us in June*
- Administrator review timeline and process - closed session
 - *Irene excused herself. Board reviewed the timeline, process, and evaluation.*
 - *Need to set up a meeting date to further discuss. Meeting set for Tuesday, May 14, 2019 at 4:30 pm. Glenn will ask Irene to post the meeting.*

Items from the Floor

Next Meeting Date – Wednesday, June 12, 2019, 4:00 pm

Other Important Dates –

- May 7-10 - Teacher appreciation week
- Wed, May 8 - Bike to school day
- Wed, May 8 - 4:00 pm Board meeting
- Tue, May 14 - MINIMUM DAY, 12:30 release -- teacher collaboration
- Wed, May 15 - Talent Show
- Mon, May 27- NO SCHOOL, Memorial Day
- Wed, June 5 - MINIMUM DAY 12:30 release
- Thu, June 6 - MINIMUM DAY 12:30 release
- Thu, June 6 - 6 pm Graduation

Adjournment

Cheri motions to adjourn the meeting. Crystal seconds. All in favor. 6:08 pm meeting is adjourned.

Americans with Disabilities Act Assistance

If you require assistance for participation in this public meeting, please notify Brenda Probst at (530) 547-9726. We will make every effort to ensure equal access to a Chrysalis Board meeting.