

Chrysalis Executive Board Development Committee Meeting

Minutes for Tuesday, August 7, 2018, 8:30 – 10:00 AM

Chrysalis Charter School

21945 Old 44 Drive, Palo Cedro, CA 96073

Call to Order

8:40 am by Irene Salter Present: Zephyr Krapel, Katherine Collier, Irene Salter, Corinne Aberg, Amy Cavalleri

Agenda Order

Approval of the Minutes

Corinne moves to approve minutes, Zephyr seconds

Public Forum

Items for Consideration

1. Development Committee roles and responsibilities –who are we and what we do
Non-profit—fundraising campaigns, field trips, sports, community outreach, etc.
NOT camping trips or general school funds
2. Review Nonprofit budget from 2017-18
McConnell money (for projectors) not yet on budget—2018/2019 fiscal year
\$10,328.40 Profit for the year
3. Establish fundraising priorities for 2018-19
 - a. Supporting families affected by the Carr Fire
-Reach out to other schools who may need support (Old Shasta, Grant, Igo, French Gulch), focus on Shasta--look into Gift Card drive—short term (Zephyr) or what they need for long term (Irene will contact principal).
 - b. Other short-term priorities – sports, band, Maker space, other...
-Eric Relph wants to expand band @\$900 for 6 guitars plus teacher pay @\$600
-Soccer 1st-4th \$1000 possible grant from Target
-Stable budget for Maker space \$500 annual budget, plus \$1100 aide
-Outdoor classroom space \$3200
 - c. Long-term priorities – facilities and other
-Multipurpose building
4. Assess shopping rewards program participation
-Zephyr will call Target, Holiday, etc. regarding programs
5. Develop a plan for grant writing
-Rancheria \$1000 for guitars (Amy) and Irene will send her other options
-Zephyr will find out about funding from others for maker space
6. Develop a plan for fundraising
 - a. Annual giving campaign – “Encouraging the Light within Chrysalis”
-Business matching
-Focus on “Shasta Strong” fire relief efforts
 - b. Consider other fundraisers or events
7. Review Administrator spending guidelines
8. Set 2018-19 Nonprofit budget
-Continue grants for soccer/band
-Amy moves fund \$500 for materials for Maker Space and \$3200 for Outdoor classroom, seconded by Zephyr, unanimous pass

Items from the Floor

None

Next Meeting Date – establish dates for working groups to meet and then for the full committee to meet. Day/Time TBA late October

Adjournment Katherine motions to adjourn 10:02, Zephyr seconds, unanimous pass

Americans with Disabilities Act Assistance

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