

# Chrysalis Executive Board Meeting

Minutes for Wednesday, September 12, 2018, 4:00 PM

Chrysalis Charter School

21945 Old 44 Drive, Palo Cedro, CA 96073

Call to Order

*Ryan calls the meeting to order at 4:05pm*

*Present: Ryan Blais, Sara McCurry, Irene Salter, Crystal Padilla, Cheri Relph, Laurinda Willard. (Absent: Glen Zane)*

Agenda Order

*Good to go.*

Approval of the Minutes

*Irene moves to approve. Cheri seconds. Unanimously approved.*

Public Forum

The Board will allow any individual or group representative to address the Board on any subject not covered by an item in the agenda at this time. Another formal opportunity to address the Board will be given at the end of this agenda under "Items from the Floor." Additional opportunities will be given for the public to comment on various agenda items as they are recognized and given the opportunity to speak. The Board reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject.

Each person who addresses the Board shall do so in an orderly manner and shall not make personal, impertinent, slanderous or profane remarks to any member of the Board, staff or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or a majority of the Board, be barred from further audience before the Board during that meeting.

Administrator's Report

- Fire update
  - *2 families that were most impacted are in stable housing, attending school and all is well with them*
  - *Fires impacted camping trip (see below)*
  - *Irene is thinking about doing another ash cleanup (by the same company) on campus after the other fires are contained*
  - *Staff was able to provide mental health care for students at the beginning of the school year, now only 5 cases require attention*
- Book Fair
  - *Super successful! Beat last year's total by \$1000, proceeds support Parents Club*
- Shasta County Mini-Maker Faire
  - *This Saturday, lead sponsor, should receive lots of exposure*
  - *School booth and 3 students presenting as young makers*
  - *4 tickets that are still available (other 4 obtained by free/reduced lunch students)*
  - *12 people volunteering in the booth*
  - *Irene helping with other logistics as well*
- Camping trip cancellation

- *Too many things impacting it. Will have community bbq instead (see below)*
- Sports teams this year
  - *Volleyball - first game, enough girls and boys for an A and B team*
  - *XC - first meets this week*
  - *Basketball - separate boys and girls or coed, still deciding*
  - *Soccer - we'll see*
- Fri, Sept 21 - Community BBQ
  - *5:30-6:30pm activities*
  - *6:30pm BBQ rib dinner (\$6 adults/\$4 students, RSVP by Friday)*
  - *after dinner songs and stories*
  - *also on Chrysalis alumni Facebook Page*

#### Items for Discussion

- Personnel update – office staff needs, new teacher induction & shifting aide needs
  - *Office: a little overwhelmed at the beginning of the year, maybe due to mis-structuring responsibilities. Mostly caught up now. Talking with teachers to figure out how to make this better. New position to have someone fill in from 11:30am - 4pm (Jamie Fink, will be filling in, once the Project Share position is filled)*
  - *Aide shifting - 7th grade class has a higher special ed load, shifted aides to help with this*
  - *Cheri's aide - hoping to fill with a full-time person. Has had 3 different aides coming in. Interviews on September 25.*
  - *New teacher induction: Sara Lincoln and Nick Prado going through new teacher induction program*
  - *Suggestions from the Board to help streamline aide coverage/office staff needs? Has office help for two hours in the afternoon, Project Share estimates one month out then Jamie for full afternoon.*
- MTSS grant update – Universal Design for Learning (year 2's focus)
  - *Year 3 - Pull all the pieces together to make sure its working well as a single flow (Year 1 - restorative practices)*
  - *Staff training last week. Some takeaways: Crystal - Teaching to the kids you have (which might not be the "average" students) - more so the jagged edges. Cheri excited about the coaching that will happen this year.*
  - *Trainers coming to staff meeting next week (one from SCOE other from Siskiyou). Will be coming in 5 times for workshops throughout the year.*
  - *Will provide newsletters/info for parents to be able to model at home the same language, etc. that is used at school*

#### Items for Consideration

- Review, revise and approve unaudited actual budget
  - *1<sup>st</sup> interim budget impacts*
  - *Good news: close of the year - more \$ than anticipated (\$166K) Reason: federal revenues (\$13K more) state revenues and local revenues (\$56K). Got more money coming in than what was budgeted for. E-rate Money =*